

Prompting Best Practices: Lexis+ AI™

What is a prompt?

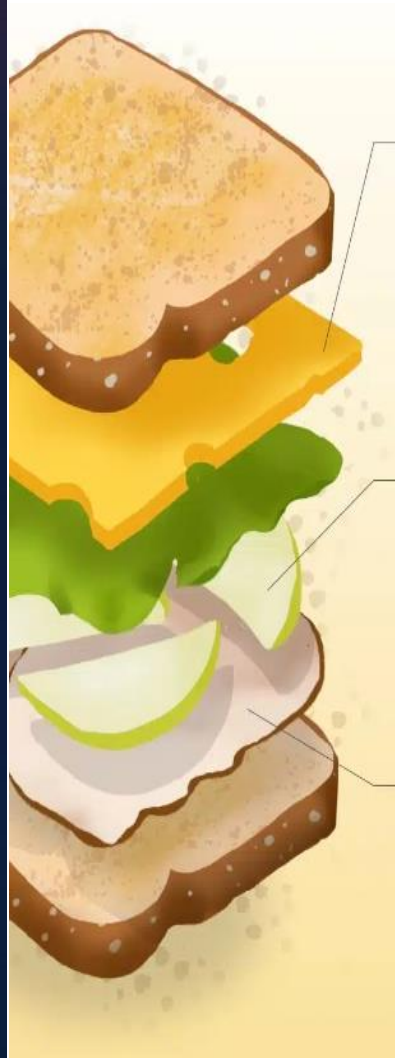
An instruction.

A request.

A conversation.

The 5-Ingredient Prompting Sandwich

Prepare and Refine your Prompt: add 2 steps before and 2 steps after



PREPARE

PRIME – context, background
e.g. jurisdiction, parties,
key facts

PERSONA – personality, tone &
perspective

PROMPT

PROMPT – clear and specific
series of actions, use verbs or
ask question

REFINE

PRODUCT – type and specs of
the output e.g. format, length

POLISH – elaborate, refine,
verify through conversation,
provide examples

EXAMPLES

“Under the law of Alberta...”
*“Our client is a clothing
retailer incorporated in
Ontario...”*

*“... from the perspective of
the purchaser...”* *“to the
legal counsel for...”*

*“Draft a cease and
desist letter to
...”* *“Summarize the decision
in...”* *“Compare...”*

“... less than 500 words...”
“...as a ten-point checklist...”

*“Make the letter
more aggressive”* *“Shorten
and simplify”* *“Expand on
the issue of...”*